

I.P.(P.G.) College Campus-2, Bulandshahr

IQAC (Internal Quality Assurance Cell)

Minutes of 1st meeting (2023-24)

Date of the meeting: - 20-July-2023

Venue of the meeting: - Guest Room

Time of the meeting: - 2:30 PM

Agenda of the meeting: -

- ✚ To prepare the academic calendar for the session 2023-24.
- ✚ Upload the feedback data in proper format on the college website.
- ✚ To organise FDP/Workshop for teachers as well as students.
- ✚ Make a plan for the extension of building.
- ✚ To organise a workshop on stress Management for teachers & students both.
- ✚ To Revise the different committees of the college.
- ✚ To make planning how to start NSS and Scout & Guide programs in college.

IQAC coordinator, Mr. Sanjay Kumar welcome and briefed the committee members about the agenda. After exchange of ideas and thoughts with IQAC members made the following resolutions: -

Agenda 1: - To prepare the academic calendar for the session 2023-24.

Resolution: - Principal Dr. T.N. Mishra directed all the in-charge/HOD Departments for the preparation of academic calendar of session 2023-24. He also mentioned to make this calendar according to AQAR criteria for smooth running of college activities.

Agenda 2: - Upload the feedback data in proper format on the college website.

Resolution: - IQAC Coordinator Mr. Sanjay Kumar suggests to the feedback committee that feedback data, forms, notices, reports and action taken reports, which was provided offline earlier should also be uploaded on the college website in proper format given by NAAC and continue the same for the coming session.

Agenda 3: - To organise FDP/Workshop for teacher as well as students

Resolution: - On the demand of IQAC members, it was realized that more FDPs or workshops should be organised for teachers & students both. Principal Dr. T.N. Mishra after

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considering the importance of the raised issue, he asked to Dr. H.S. Bhati to conduct FDPs for the benefits to Teachers & students, Later on it was decided FDP on the Topic IPR (Intellectual Property Rights) should be conducted.

Agenda 4: - Make a plan for the extension of building.

Resolution: - Keeping in mind the need of cafeteria, sports room, central library, common hall, classrooms, etc. Principal Dr. T. N. Mishra after discussing with management committee put forward the plan for the construction for same.

Agenda 5: - To organise a workshop on stress Management for teachers & students both.

Resolution: - In current scenario, mental wellness is a big challenge to society. So, it was decided to organise a workshop for the stress management of the college staff and students. Principal Dr. T.N. Mishra gave this responsibility to Dr. Kavita Tiwari (Head of co-curricular committee) for further proceedings.

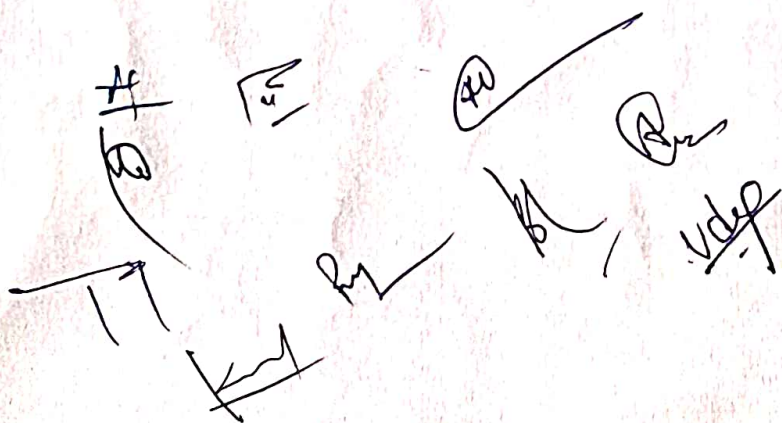
Agenda 6: To Revise the different committees of the college.

Resolution: - After the NAAC inspection, there is a need to revise the different committees for better performance. Principal Dr. T.N. Mishra gave this responsibility to Mr. Sanjay Kumar (IQAC Coordinator) and Dr. Anita Rani Gupta (Head of Teacher Education Department) to do changes according to the need.

Agenda 7: - To make planning how to start NSS and Scout & Guide programs in college.

Resolution: - After the NAAC Inspection, Ex. Coordinator Dr. H.S.Bhati suggested that college was lacking in outreach programmes like NSS (National Serious Scheme) and Scout & Guide. Principal Dr. T.N. Mishra gave responsibility to Mr. Anuj Kumar Garg (HOD of BBA Department) to make further proceedings for getting affiliation from concerned bodies.


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Minutes of 2nd meeting (2023-24)

Date of the meeting: - 17-Oct.-2023

Venue of the meeting: - Guest Room

Time of the meeting: - 1:30 PM

Agenda of the meeting: -

- ✚ To Conduct academic audit of the session 2022-23.
- ✚ To fill the AQAR report of session 2022-23.
- ✚ Organise a workshop on research Methodology for teachers.
- ✚ Proper execution of sports activities on regular basis.
- ✚ To Organise a self defence program for girls.

IQAC coordinator, Mr. Sanjay Kumar welcome and briefed the committee members about the agenda. After exchange of ideas and thoughts with IQAC members made the following resolutions: -


Agenda 1: - To Conduct academic audit by external experts of the session 2022-23.

Resolution: - IQAC Coordinator Mr. Sanjay Kumar suggested to invite Prof. Dr. Mridul Kumar Gupta (NAAC Coordinator CCS University Meerut) and Prof. Dr. D.C. Sharma (NAAC Coordinator, Km. Mayawati Degree College, Badalpur) to conduct academic audit of the session 2022-23.

Agenda 2: - To fill the AQAR report of session 2022-23.

Resolution: - IQAC Coordinator Mr. Sanjay Kumar told that we are going to fill the AQAR for the session 2022-23. Principal Dr. T.N. Mishra said that committees were already planned according to criteria described by NAAC & he assigned the duty to Mr. Sanjay Kumar to collect the data from different committees to fill the AQAR the of the session 2022-23.

Agenda 3: - Organise a workshop on research Methodology for teacher.


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Resolution: - Dr. H.S. Bhati mentioned that a workshop should be organised to enhance the research knowledge of the teachers. Principal Dr. T.N. Mishra assigned the duty to Dr. Pramod Kumar Rajput to make further proceedings.

Agenda 4: - Proper execution of sports activities on regular basis.

Resolution: - Dr. Anita Rani Gupta mentioned that we are lacking in sports activities. We have only one physical instructor which is not sufficient for all physical/ sports activities. Principal Dr. T.N. Mishra gave his consent to appoint more sports instructors and instruct college sports committee to plan proper sports activity calendar for whole year.

Agenda 5: - To Organise a self defence program for girls.

Resolution: - Principal Dr. T.N. Mishra assigned the duty of self defence programme for girls to Mrs. Nidhi Gupta and she said this programme would be at least of 2 days & certificate will be given to participants.



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