

I.P.(P.G.) College Campus-2, Bulandshahr

IQAC (Internal Quality Assurance Cell)

Minutes of 1st meeting (2022-23)

Date of the meeting: - 4-July-2022

Venue of the meeting: - Meeting Room

Time of the meeting: - 1:30 PM

Agenda of the meeting: -

- ✚ To review and confirm the minutes of the last meeting.
- ✚ To prepare Academic Calendar for session 2022-23.
- ✚ Regarding Starting the admission process and formation of Admission committee.

IQAC coordinator, Mr. Sanjay Kumar welcome and briefed the committee members about the agenda. After exchange of ideas and thoughts with IQAC members made the following resolutions: -

Agenda 1: - To review and confirm the minutes of the last meeting.

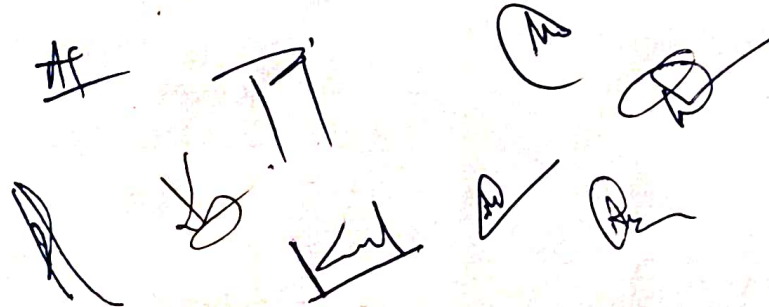
Resolution: - The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda 2: - To prepare Academic Calendar for session 2022-23.

Resolution: - Mr. Anuj Garg had asked for suggestions related to placement of final year students, Co-curricular activities, skills enhancement activities for academic calendar scheduling. Suggestions were given by IQAC members as well as Principal also.

Agenda 3: - Regarding Starting the admission process and formation of admission committee for coming session.

Resolution: - The Principal, Dr. T. N. Mishra has constituted the department-wise admission committees earlier. After discussing with the IQAC members, it was decided that admission for second and third year should be start in the month of august, so classes will be start timely and admission for first year schedule as per the University guidelines. The admission committee had decided to review the admission norms and eligibility criteria of CCS University for current session.




Principal
I.P. (P.G.) College, Campus-2,
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I.P.(P.G.) College Campus-2, Bulandshahr

IQAC (Internal Quality Assurance Cell)

Minutes of 2nd meeting (2022-23)

Date of the meeting: - 16-August-2022

Venue of the meeting: - IQAC Room

Time of the meeting: - 12:30 PM

Agenda of the meeting: -

- ✚ To review and confirm the minutes of the last meeting.
- ✚ Planning of SSR Submission.
- ✚ Formation of IIC (Institution Innovation Council).
- ✚ Managing skill development classes & signing MoU.

IQAC coordinator, Mr. Sanjay Kumar welcome and briefed the committee members about the agenda. After exchange of ideas and thoughts with IQAC members made the following resolutions: -

Agenda 1: - To review and confirm the minutes of the last meeting.

Resolution: - The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda 2: - Planning of SSR submission.

Resolution: - IQAC coordinator, Mr. Sanjay Kumar told to the all members of IQAC that IIQA (Institutional Information for Quality Assessment) of our college has been accepted. He further said that SSR has to submitted within 45 days from the date of acceptance of IIQA. Principal advise all IQAC members to audit all documents related to SSR as per their responsibility/ committee.

Agenda 3 :- Formation of IIC (Institution Innovation Council)

Resolution :- In the meeting it was proposed by principal Dr. T.N. Mishra to set up an Institution Innovation Council (IIC) as per the ministry of Education norms/ guidance and follow the activities calendar for Academic year 2022-23 decided by the ministry of Education. In this regard, it was decided that an Industrial visit should be organized for the students of Commerce and Business Administration Department & responsibility was given to Dr. Pramod Kumar Rajput.





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Agenda 4:- Managing skill development classes & signing MoU.

Resolution:- During the meeting Mr. Kushal Pal Sharma, In-charge Department of Biotechnology suggested that skill development classes should be managed as it mentioned in NEP 2020. Keeping this in mind principal Dr. T.N. Mishra gave the responsibility to Mr. Kushal Pal Sharma himself for organizing these classes and signing MOU with the concerning authority.

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IQAC (Internal Quality Assurance Cell)

Minutes of 3rd meeting (2022-23)

Date of the meeting: - 02-November-2022

Venue of the meeting: - Meeting Room

Time of the meeting: - 2:00 PM

Agenda of the meeting: -

- ✦ To review and confirm the minutes of the last meeting.
- ✦ To organize sports meet.
- ✦ Arranging smart classes in all departments.
- ✦ Organization of Technical & soft skill workshops.

IQAC coordinator, Mr. Sanjay Kumar welcome and briefed the committee members about the agenda. After exchange of ideas and thoughts with IQAC members made the following resolutions: -

Agenda 1: - To review and confirm the minutes of the last meeting.

Resolution: - The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members


Agenda 2 :- To organize sports meet .

Resolution :- In the meeting principal Dr. T.N. Mishra asked the members how to organize sports meet successfully. After the suggestions of everyone it was decided that, under the supervision of Dr. Anita Rani Gupta sports meet will be held. Dr. T.N. Mishra asked Dr. Anita Rani Gupta to tell her requirements and tentative schedule for the sports meet and to organize it successfully.

Agenda 3 :- Arranging smart classes in all departments.

Resolution :- The agenda was kept in the meeting by Mr. Puneet Kumar that smart classes should be arranged in all the departments. The principal Dr. T.N. Mishra asked Mr. Sanjay Kumar to arrange quotations regarding the purchase of smart board and also directed him to make other arrangement.

Agenda 4 :- Organization of Technical & soft skill workshops.


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Resolution :- For the enhancement of technical & soft skill of the students Mr. Anuj Garg, In charge Department of Commerce & Business Administration gave a suggestion to organize workshops regarding this. His suggestion was accepted and responsibility was given to him by principal Dr. T.N. Mishra to make a team for the future proceedings.



Principal

G.P (P.S.) College, Campus-2,

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AP



I.P.(P.G.) College Campus-2, Bulandshahr

IQAC (Internal Quality Assurance Cell)

Minutes of 4th meeting (2022-23)

Date of the meeting: - 24-December-2022

Venue of the meeting: - B.Ed. Library

Time of the meeting: - 02:00 PM

Agenda of the meeting: -

- ✚ To review and confirm the minutes of the last meeting.
- ✚ Formulation of various committees regarding NAAC Peer team visit.
- ✚ To make photo gallery in the college.
- ✚ Girl's Common Room to be made in college.
- ✚ Photo Copy machine in each library.
- ✚ Recognition of students' achievement in university exams.

IQAC Coordinator, Mr. Sanjay Kumar, welcomed and briefed the committee members about the agenda. After exchange of ideas and thoughts with IQAC members made the following resolutions: -

Agenda 1: - To review and confirm the minutes of the last meeting.

Resolution: - The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda 2: - Formulation of various committees regarding NAAC Peer team visit.

Resolution: - The Principal informed the faculty members about the tentative dates of NAAC Peer team visit. The first tentative date is first week of February, the remaining two tentative dates are at an interval of 15 days and 30 days from the first week of February.

- All the faculty members were asked to update their personal profiles.
- All the in-charges of department were asked to review and keep all the documents ready for the NAAC Peer team visit.
- Various committees were formed for the NAAC Peer team visit.
- In-charges of various committees shared plan of action of their respective committee for NAAC Peer team visit. A discussion regarding the same and job description of the committees was held.
- The Principal requested the Conveners of the committees to consider the suggestions made by the members during the meeting.


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- The coordinator, IQAC requested the Conveners of NAAC Peer team visit committees to have meeting with their respective committee members and discuss about their duties and responsibilities.
- The coordinator, IQAC requested everyone for their support and cooperation.

Agenda 3: - To make photo gallery in the college.

Resolution: - In the meeting, Dr. H.S. Bhati suggested that a display board highlighting the achievements and different events of the college & make a photo gallery related to proud history of the country. Dr.T.N. Mishra, Principal, formed a committee in the supervision of Dr. Kavita Tiwari for this purpose. In the meeting it was decided that the photo gallery should be set up in the reception area to make it accessible to all.

Agenda 4: - Add more facilities in Girls Common Room.

Resolution: - After realizing the common problems of the girls, Dr. Anita Rani Gupta recommended the need to update girls' common room. She also recommended that arrangements of their basic needs to be made there. In this regard, Dr. T.N. Mishra, Principal, understand the seriousness of the matter and assigned the duty to Dr. Kavita Tiwari and Mrs. Nidhi Gupta for making necessary arrangements regarding this.

Agenda 5: - To install Photo Copier machine in each library.

Resolution: - While studying in library, many students need to take zeros copy of notes from books. For this a photocopy machine would be a valuable resource for students and faculty members also. This facility will benefit the students and encourage them to spend more time in library to study. Dr. T.N. Mishra, Principal appreciated the concern and appointed Mr. Ajay Kumar under the supervision of Library Committee to make necessary arrangements for the same.

Agenda 6: - Recognition of students' achievement in University exams.

Resolution: - IQAC Coordinator, Mr. Sanjay Kumar, announced that two students from M.Sc. (Computer Science), Batch 2020-22, have achieved second and third position in the University Merit List. The entire room erupted in applause and congratulations. It was decided to acknowledge the students' achievement on occasion of Republic Day Celebration. The Prize Distribution Committee was given responsibility for making arrangements for this.

The meeting concluded with the words of thanks by the coordinator, IQAC.

Handwritten signatures and initials of various attendees, including the Principal and members of the IQAC and Prize Distribution Committee.

Principal
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I.P.(P.G.) College Campus-2, Bulandshahr

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Minutes of 5th meeting (2022-23)

Date of the meeting: - 26 January -2023

Venue of the meeting: - College Auditorium

Time of the meeting: - 02:45 PM

Agenda of the meeting: -

- ✚ Implantation of lift in college.
- ✚ Renovation of auditorium.

A general meeting with members of Management Committee and all college staff was conducted regarding preparations for NAAC Inspection. IQAC Coordinator, Mr. Sanjay Kumar started the meeting with a warm welcome to member of Management Committee and all attendees. The coordinator extended his greetings on the occasion of Republic Day and Basant Panchami. He briefed the attendees regarding the preparation of the upcoming NAAC Inspection. After exchange of ideas and thoughts with all attendees, the following resolutions were made :-

Agenda 1: - Implantation of lift in college.

Resolution: - Dr. H.S. Bhati, member, IQAC Committee presented the problem faced by specially challenged students in accessing different floors of the college and highlighted the need for a solution to make the college more accessible and inclusive of all the students. The attendees discussed potential solutions to the problem, including installing a lift, creating ramps, or making modifications to the existing staircases. Each solution was discussed to reach a consensus on the best solution.

Based on the discussion, Mr. Rakesh Kumar Garg, Secretary of College Management Committee, decided to install a lift. For this he suggested to contact College Architect, Mr. Ahuja, for further processing.

Agenda 2: - Renovation of auditorium.

Resolution: - The Cultural Committee presented the current state of the auditorium in college and the problems that needed to be addressed. The committee informed that auditorium is the attraction of the college and many activities, sessions and programs are organized there. But the college auditorium is not well equipped according to modern time period. They highlighted the need for renovation to make the auditorium updated as per time needs. Mrs. Neena



Mittal, President of College Management Committee, on discussion with other office bearers of Management Committee accepted the suggestion. For implementation of the suggestion, it was decided that the Architect, Mr. Ahuja, will visit the campus and provide frame work for the same.

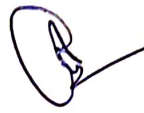
The meeting adjourned with a vote of thanks from Dr. T.N. Mishra, Chairperson, IQAC Committee.



Principal
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I.P.(P.G.) College Campus-2, Bulandshahr

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Minutes of 6th meeting (2022-23)

Date of the meeting: - 08th April -2023

Venue of the meeting: - Meeting Room

Time of the meeting: - 02:30 PM

Agenda of the meeting: -

- Welcome.
- Approval of the previous meeting minutes.
- Sharing of NAAC Peer Team report Cycle 3.
- Strategic planning for the effectiveness of IQAC.
- Constitution of Committee for preparation of AQAR 2022-23.
- Any other item with the permission of the Chair.

IQAC Coordinator, Mr. Sanjay Kumar welcomed all the committee members & introduced to the special guests of the meeting Prof. (Dr.) M.K. Gupta (NAAC Coordinator of CCS University, Meerut), Prof. (Dr.) D.C. Sharma (NAAC Coordinator of Govt. Girls Degree College, Badalpur), Mr. Sandeep Agarwal (Industrialist, College IQAC Member)

Agenda 1: - Sharing of NAAC Peer Team report cycle 3.

Resolution: - NAAC inspection was conducted by the college in March 2023 & Mr. Sanjay Kumar (NAAC Coordinator) presented the final report to the committee members. The college got B⁺ grade in the inspection. It was a little bit disappointing as we had 'A' grade before. It was decided in the meeting that we will work hard on our weak points & improve our grade again.

Agenda 2: - Strategic Planning for the effectiveness of IQAC.

Resolution: - 1. As we got B⁺ grade in the NAAC inspection so strategies were decided to improve ourselves. Special guest Prof. (Dr.) M.K. Gupta (NAAC Coordinator of CCS University, Meerut) suggested that we have to work on some value-added course and for this Mr. Sanjay Kumar (IQAC Coordinator) recommended the name of Mr. Kapil Sharma (Assistant Professor) to work on Swayam Portal regarding value added courses.

On the recommendation of Prof. (Dr.) D.C. Sharma (NAAC Coordinator of Govt. Girls Degree College, Badalpur) it was decided that Commerce & Business Administration Department will organize communication skill programme under

the observation of Mr. Anuj Kumar Garg (Head of the Commerce & Business Administration Department).

Mr. Sandeep Agarwal (Industrialist, College IQAC Member) Suggested that workshops related to soft skill development to enhance the creativity through the use of waste material should also be included. For this purpose, principal Dr. T.N. Mishra gave the responsibility to Mr. K.P. Sharma (Head of Science and Biotechnology department) to conduct this workshop.

Agenda 3: - Constitution of Criteria wise committee for preparation of AQAR 2022-23.

Resolution: - Keeping in mind the result of NAAC Pear Team report it was decided that we should do some essential changes in the constitution of Criteria wise committee for the preparation of AQAR 2022-23. Dr. T.N. Mishra (Principal) gave responsibility to IQAC Coordinator, Mr. Sanjay Kumar for this purpose.

Agenda 4: - Celebration of International Yoga Day.

Resolution: - Dr. Anita Rani Gupta (Head of the Teacher Education Department) mentioned that as per the guidelines of the government of India, International Yoga Day should be celebrated on 21st June, the principal Dr. T.N. Mishra gave the responsibility to Mr. Pravesh Kumar (Physical Instructor) & he would conduct this programme under the observation of Dr. Anita Rani Gupta (Head of Techer Education Department)

Agenda 5: - Information brochure for the session 2023-24.

Resolution: - Dr. H.S. Bhati Suggested that for the upcoming session 2023-24, information brochure should be printed according to the current situation with essential changes and the responsibility was given to Mr. K.P. Sharma (Head of Science & Biotechnology Department) to pursue the matter.

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Principal
G.P (P.S.) College, Campus-2
Bulanitshahi (U.P)