

IQAC (Internal Quality Assurance Cell)

Minutes of the meeting 1st – 2017-18

Date of the meeting : - 10 October 2017
Venue of the meeting : - Meeting Room
Time of the meeting : - 10.30 AM TO 12.30 PM

Agenda of the meeting

- To review and confirm the minutes of the last meeting.
- Review of Assessment and Accreditation Report provided by NAAC peer team.
- To discuss about periodical issue of college wall magazine “अभिव्यक्ति व उड़ान”
- To form college level committees for the sake of smooth and efficient working.

NAAC/IQAC Coordinator, Dr H.S.Bhati welcomed and briefed the committee members about the agenda. IQAC members, after exchange of ideas and thoughts made the following resolutions:-
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Agenda 1:- To review and confirm the minutes of the last meeting.

Resolution:- The coordinator read the minutes of earlier meeting and the minutes were reviewed and passes by the members.

Agenda 2:- Review of Assessment and Accreditation Report provided by NAAC peer team.

Resolution:- Result of the College- 2nd Cycle and NAAC peer team observations, The IQAC-Chairman-Director & Principal shared and congratulated all the members & staff for College being accredited “A” in the second cycle with the CGPA of 3.10. The suggestions as indicated by the NAAC peer team members were also discussed and steps to achieve the same were initiated. Further it was decided to have a get-together party for achieving NAAC “A”.

Agenda 3:- To discuss about periodical issue of college Wall Magazine “अभिव्यक्ति व उड़ान”

Resolution:- The in-charge of college “well-magazine” committee reviewed and inform to the IQAC Committee about wall magazine details, theme of wall magazine, list of ideas and views Received from various departments regarding the wall-magazine.

Agenda 4:-To form College level committees for the sake of smooth and efficient working.

Resolution:- It was decided that for smooth & efficient working of every dimension of the college 2017-18 college level committees should be formed for academic session 2017-18.

There being no other point to discuss, the meeting ended with vote of thanks.

IQAC (Internal Quality Assurance Cell)

Minutes of the meeting 2nd – 2017-18

Date of the meeting : - 19 January 2018
Venue of the meeting : - Meeting Room/NAAC Office
Time of the meeting : - 11.00 AM TO 01.00 PM

Agenda of the meeting

- To review and confirm the minutes of the last meeting.
- Student Satisfaction Survey implementation.
- Academic & Non-Academic activities planned for semester Jan –June 2018:
- Review of placement / support of students in career services

NAAC/IQAC Coordinator, Dr H.S.Bhati welcomed and briefed the committee members about the agenda. IQAC members, after exchange of ideas and thoughts made the following resolutions:-

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Agenda1:- To review and confirm the minutes of the last meeting.

Resolution:- The coordinator read the minutes of earlier meeting and the minutes were reviewed and passes by the members.

Agenda 2:- Student Satisfaction Survey implementation.

Resolution:- With changes in regard to new NAAC methodology, Student Satisfaction Survey which is part of Assessment and Accreditation process was discussed. The questionnaire of Student Satisfaction Survey was framed by IQAC members (shared by NAAC portal) and discusses how to implement the same was opinioned so that system can be more robust and ready for the new process.

Agenda 3:-Academic & Non-Academic activities planned for semester Jan –June 2018:

Resolution:-IQAC members suggested some activities were deliberated along with various Head/In-charge of Departments, and was focused on how to improvise the quality in terms of academic and outcome based activities. The activities which were planned for the academic semester Jan –June 2018 were,

1. Organizing 5 days Android workshop, one-day python workshop for BCA Programme student.
2. Industrial Visit for BBA Programme students.
3. Internship Programme for M.Sc.(B.T) ,D.El.Ed. And B.Ed. Students.
4. Computer Literacy Program for Supporting Staff.
5. Plantation drive.
6. Gender sensitivity program.

Agenda 4:- Review of placement / support of students in career services

Resolution:- Campus Recruitment Training Programmes are conduct to prepare student to face interviews. An ESDP (Employability Skill Development Programme) in conduct for final year student. To improve placement opportunities, Principle mentioned to prepare policy and TPO will contact more companies/ College for on/off campus Placement drives.

There being no other point to discuss, the meeting ended with vote of thanks.

IQAC (Internal Quality Assurance Cell)

Minutes of the meeting 3rd – 2017-18

Date of the meeting : - 18 May 2018
Venue of the meeting : - Meeting Room/NAAC Office
Time of the meeting : - 12.00 AM TO 02.00 PM

Agenda of the meeting

- To review and confirm the minutes of the last meeting.
- Understanding of new NAAC – QIF
- To review and discuss Admission Policy for coming session 2018-19
- To Discuss about Academic & Administrative Audit (AAA) of the college.
- To Celebrate the international Yoga Day

NAAC/IQAC Coordinator, Dr H.S.Bhati welcomed and briefed the committee members about the agenda. IQAC members, after exchange of ideas and thoughts made the following resolutions:-

After, exchange of ideas and thoughts, IQAC members made the following resolutions:-

Agenda1:- To review and confirm the minutes of the last meeting.

Resolution: - The coordinator read the minutes of earlier meeting and the minutes were reviewed and passes by the members.

Agenda 2:- Understanding of new NAAC – QIF

Resolution: - IQAC Coordinator, presented the new guidelines to be followed under Revised Assessment and Accreditation Framework of NAAC, with regard to reference document, draft released by NAAC, June, 2017 and Manual for Affiliated Colleges, effective from July, 2017. Under the new Revised Assessment and Accreditation Framework the guidelines as indicated by NAAC were shared and discussed with all the members present.

1. System Generated Scores (SGS) introduction with combination of online evaluation (about 70%) and peer judgment (about 30%)

2. Introduction of pre-qualifier for peer team visit, as 30% of system generated score

3. Online student satisfaction survey regarding teaching learning process of about 50 to 100 student

4. Element of third party validation of data introduced

5. 100% off site evaluation of HEIs applying for 4th cycle accreditation; on-site visits in exceptional cases

6. The SSR has to be submitted only online.

7. The SSR comprises both qualitative and quantitative metrics. The quantitative metrics add up to about 65% and the remaining about 35% are qualitative metrics.

8. The data submitted on quantitative metrics will be subjected to validation exercise with the help of data validation and verification partners of NAAC.

9. Grade Qualifiers for Affiliated/Constituent College Minimum CGPA of 3.01 in Criterion 2 and 5 respectively (For A, A+, A++ Grade)

10. The distribution of metrics and key indicators across criteria were also highlighted under the new Revised Assessment and Accreditation Framework

11. The Seven Criteria for A&A process of NAAC, with Criteria 3 renamed as Research, Innovations and Extension and Criteria 7 renamed as Institutional Values and Best Practices were shared with all the members.

12. The Weighting for Criteria wise under New System with Old System was compared and shared among all the IQAC members.

Agenda 3:- To review and discuss Admission Policy for coming session 2018-19

Resolution:-It was decided that the guidelines and rules of the affiliating University & SCERT will be followed and for smooth & effective Admission, Online Registration, Merit Confirmation and Student & Parents counseling for session 2018-19, College level committees should be formed.

Agenda 4 :- To Discuss about Academic & Administrative Audit(AAA) of the college.

Resolution:-A discussion was made on to conduct the academic and administrative audit (AAA) of the college for the academic year 2018-19. College level committee of “Academic and Administrative Audit” was formed by the principal. The member of the committee are given below: -

1. Dr H.S.Bhati	NAAC/IQAC Coordinator
2. Dr. T.N. Mishra	Principal
3. Mr. Sanjay Kumar	Member
4. Dr. Anita Rani Gupta	Member
5. Mr. Anuj Kumar Garg	Member
6. Dr. Gaurav Goyal	Member
7. Mr. Kushal Pal Sharma	Member
8. Smt. Nidhi Gupta	Member
9. Ms. Vertika Agarwal	Member
10. Mr. Harsh Bhardwaj	Member

Agenda 5:- To Celebrate the international Yoga Day

Resolution:- Dr. Anita Rani Gupta, Member IQAC discussed the plan to organize International Yoga Day on 21 June and various dignities from Yoga Clubs to be invited. For the smooth conduction of the yoga day programme a college level committee was formed by the principal/director. Member of the committee are Dr. Anita Rani Gupta, Mr. Anuj Kumar Garg, Mr. Kapil Kumar Sharma & Mr. Pravesh Kumar

There being no other point to discuss, the meeting ended with vote of thanks.